

19<sup>th</sup> February 2010

Dr A R Beaumont (Chair), Miss S Barnes, Mr I Connor, Mr J East, Mr E Evans, Mr S George, Mr M Goodwin, Dr J Latchford, Mrs L Meadows, Ms C Monks, Dr L Murphy, Mr J Patton, Miss E Riches, Mr E W. Roberts, Dr G Roberts, Mr S Roberts, Mr I Salisbury, Mr G W. Jones (Secretary).

Mr R Behi, Dr G Clarke, Mr H Ellis, Mr D N Fordham, Mrs L Fowlie, Mr P Hogan, Mr J Jackson , Dr D M Roberts, Prof P Spencer, Mr A Williams, Dr D Wright.

The Minutes of the last meeting, held on the 6<sup>th</sup> November 2009, were taken as read, confirmed and signed.

- v. The introduction of user friendly information and online training in the completion of COSHH Assessments for the control of risks associated with the use of hazardous chemicals. Further work is required to identify training needs in those Colleges using hazardous chemicals. Central co-ordination of training provision would enable greater sharing of expertise and resources.

The presentation and report was welcomed by the Committee and it was noted the Biological Safety Officer and Radiation Protection Officer roles were an addition to \_\_\_\_\_ role

The following promotional activities, supporting the Health Agenda in line with the H&S Strategy were instrumental in HSS being awarded the Occupational Health Awards:

- Pathways to Health.
- Breath of Fresh Air and Alcohol Awareness.
- Weight Loss Challenge.
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- Serendipity two students had been taken to hospital following accidents on the inflatable assault course.
- ii. Medical Sick Notes: It was noted from April 2010 traditional sick notes are to be replaced with Fit Notes, which should now to work.
- iii. Alun Roberts Building: Concern was expressed at the cold temperatures in parts of building. The Director of Estates indicated that local temperature control was difficult in installed whenever the opportunity allowed. He advised that staff should contact the Estates helpdesk when issues of this type arose. He made it clear that the University does not recommend the purchase or use of space heating equipment for offices, independent of the central heating system.